

**MINUTES OF PLUMSTEAD TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATION MEETING
JANUARY 6, 2025**

1. Call to Order: The January 6, 2025, re-organization meeting of the Plumstead Township Board of Supervisors was held at Plumstead Township Municipal Building, 5186 Stump Road, Pipersville, PA. Mr. Hiltferty called the meeting to order at 7:02 p.m.

ELECTED OFFICIALS PRESENT:

Matthew Given	Member
Daniel Hiltferty	Member
Gregory Bankos	Member
Kenneth Lichtenstein	Member
Jennifer Moroney	Member

APPOINTED OFFICIALS PRESENT:

Township Manager:	Stacey Mulholland
Township Solicitor:	William Oetinger, Esq.
*Township Engineer:	Timothy Fulmer, PE
Asst. Twp. Manager:	Steve Hicks

* Not Present

2. Moment of Silence & Pledge of Allegiance: Mr. Hiltferty led the Board and Audience in a moment of silence followed by the Pledge of Allegiance.

3. Announcements: Mr. Hiltferty announced that all meetings for 2026 have been advertised and posted on the Township website on the calendar page and that the Township Offices will be closed Monday, January 19th in observation of Martin Luther King Jr. Day.

Mr. Oetinger explained that we have a vacancy for the Board of Auditors and if there are not two appointments tonight, the Board will have 30 days to make the appointments.

Supervisor Swearing-In: Bucks County District Judge, Gary Gambardella, performed the swearing-in of newly re-elected Supervisor, Ken Lichtenstein, with Mr. Lichtenstein's wife holding the Bible. Hon. Gambardella then performed the swearing-in of newly elected Supervisor, Jen Moroney, with Ms. Moroney's partner holding the Bible.

4. Public Comment: There was no public comment at this time.

5. Reorganization:

5.1. Election of Officers:

- A. Nomination and Election of Temporary Chairperson**
- B. Nomination and Election of Chairperson**
- C. Nomination and Election of Vice-Chair**
- D. Appointment of Secretary**
- E. Appointment of Treasurer**
- F. Appointment of Assistant Treasurer**

G. Appointment of Assistant Secretary

A. Nomination and Election of Temporary Chairperson:

NOMINATION: Upon nomination by Mr. Given, Mr. Oetinger was unanimously nominated as Temporary Chairperson.

B. Nomination and Election of Chairperson:

Greg nominates Matt, Dan seconds, All yes.

NOMINATION: Mr. Bankos nominated, seconded by Mr. Hilmerty, Mr. Given to be Chairperson. Mr. Given accepted the nomination and by acclamation, the Board unanimously appointed Mr. Given as Chairperson.

C. Nomination and Election of Vice Chair:

NOMINATION: Upon nomination by Mr. Given, Mr. Lichtenstein was nominated as Vice Chair and elected as Chairperson on a vote of 4-1. Mr. Hilmerty opposed.

D. Appointment of Secretary:

MOTION: Upon motion by Mr. Lichtenstein, seconded by Mr. Bankos, the Board unanimously appointed Ms. Mulholland as Secretary.

E. Appointment of Treasurer:

MOTION: Upon motion by Mr. Bankos, seconded by Mr. Given, the Board unanimously appointed Ms. Mulholland as Treasurer.

F. Appointment of Assistant Treasurer:

NOMINATION: Upon motion by Mr. Given, seconded by Mr. Lichtenstein, Mr. Hicks, was unanimously nominated as the Assistant Treasurer.

G. Appointment of Assistant Secretary:

NOMINATION: Upon motion by Mr. Lichtenstein, seconded by Mr. Bankos, Mr. Hicks was unanimously nominated as the Assistant Secretary.

5.2. Resolution #2026-01: Establishing Employee Benefits, Holiday Schedule, and Staff:

MOTION: Upon motion by Mr. Hilmerty, seconded by Mr. Bankos, the Board unanimously approved Resolution #2026-01 establishing employee benefits, holiday schedule and staff.

5.3. Resolution #2026-02: Acknowledgement of Professional Appointments, Check Signers, appointment of Boards, Commissions and Committees and list of Township Depositories:

Mr. Hilmerty and Mr. Bankos expressed their concerns over the proposed appointments for vacancies on the Vacancy Board, Historic Advisory Committee, and the Land Preservation Education Advisory Committee. They stated their feelings that the five potential appointees did not go through the vetting process that the Board previously agreed to. Additionally, Mr. Bankos expressed concern that Mr. Given

would not be able to attend the Police Pension Committee meetings due to those meetings taking place during work hours. Mr. Given stated that he would be able to attend the meetings but would remove his name from the resolution to allow the Board to collectively decide which Board member will be on the committee. Mr. Given expressed concern with how long ago some of the Statements of Interest were received without the Board taking any action.

Paula Lichtenstein of 3725 Christopher Day Dr. asked if there were any potential ramifications from not having the Vacancy Board filled. Mr. Hiltferty stated that there are no major issues if that position was not appointed during the re-org. meeting.

Tom Alvera of 6133 State Park Rd. expressed his frustration over having submitted his Statement of Interest over a year ago without any action taken.

Kate Mergner of 4940 Applebutter Rd. stated her concern over Statement of Interests not being acted on in a timely manner.

AMENDMENT: Upon motion by Mr. Given, seconded by Mr. Bankos, the Board unanimously amended the motion to remove Tom Alvare, Liz Patrick, Michael May, James Stark, Anne Merraro, and Matthew Given from the resolution until the Board can meet in executive session to discuss the appointments for the respective committees and boards.

AMENDED MOTION: Upon motion by Mr. Lichtenstein, seconded by Ms. Moroney, the Board unanimously approved Resolution #2026-02 Acknowledging the Professional Appointments, Check Signers, Township Depositories; and the Appointment of Boards, Commissions and Committees excluding the six appointments as outlined in the amendment.

5.4. PSATS Voting Delegate:

NOMINATION: Upon nomination by Ms. Moroney, seconded by Mr. Given, Mr. Lichtenstein was unanimously appointed as the Township's PSATS Voting Delegate.

6. Other Business:

6.1. Resolution #2026-03: Police Pension Contribution:

MOTION: Upon motion by Mr. Bankos, seconded by Mr. Hiltferty, the Board unanimously approved Resolution #2026-03 reducing the Police's required pension requirement to 3.5% for the 2026 calendar year.

6.2. Resolution #2026-04: Identity Theft Prevention Program:

MOTION: Upon motion by Mr. Hiltferty, seconded by Mr. Lichtenstein, the Board unanimously approved Resolution #2026-04 re-adopting the Identity Theft Prevention Program.

6.3. Resolution #2026-05: Fee Schedule:

Ms. Mulholland gave a brief overview of the changes to the Fee Schedule, noting that the changes are primarily in Parks, Zoning, and Water fees.

MOTION: Upon motion by Mr. Bankos, seconded by Mr. Hiltferty, the Board unanimously approved Resolution #2026-05 adopting the Township's fee schedule.

6.4. Auditor Appointment:

Mr. Bankos explained that in November, two people won the election for the auditor positions, however, one person was disqualified because people wrote his “walking name”, and not his legal name. The other person did not follow-up with the Board of Elections to certify the election. Mr. Bankos stated that he believed the Board should appoint those two people as auditors since the election was only voided due to technicalities.

Ms. Mulholland explained that the Township has professional auditors that perform the annual audits. The elected auditors would only need to take action in rare cases such as a Supervisor who also works for the Township; their Township salary would be determined by the elected auditor. Otherwise, the elected auditors meet once a year.

Kathy Albert of 6113 German Rd. stated that her husband was one of the write-ins and he would like this position.

Wayne Albert of 6113 German Rd. stated that he goes by Tom, and that is how everyone knows him, so during the election, his supporters mistakenly wrote Tom instead of Wayne. Mr. Albert stated that he would like to be appointed.

Tom Alvare of 6133 State Park Rd. stated his opposition to the appointments citing concerns over their abilities to perform paperwork.

Paula Lichtenstein of 3725 Christopher Day Rd. stated that the potential appointees should be vetted like committee members.

MOTION: A motion was made by Mr. Bankos, seconded by Mr. Hiltferty, to appoint Wayne “Tom” Albert and Allison Kingsley as the Township Auditors. The Board voted 2-3 against making the appointments. Mr. Given, Mr. Lichtenstein, and Ms. Moroney were opposed.

7. Public Comment:

Loyd Bush of 5227 Stump Rd. stated that he does not like the meeting agendas get posted 24 hours in advance of the meeting. Mr. Bush would like the agendas, even a rough draft, posted on the website earlier.

Kathy Albert 6113 German Rd. inquired about the auditor positions. Mr. Given stated that the Board will make an appointment at an upcoming meeting.

Ms. Moroney thanked everyone who showed up to support her.

Mr. Lichtenstein thanked everyone who attended the meeting and everyone who wants to volunteer for committees in the Township.

Mr. Given recognized former Chairperson, Jim McComb, then congratulated Ms. Moroney and Mr. Lichtenstein on their successful campaigns. Mr. Given also thanked Jim McComb and Lurleen Worthington for their willingness to serve the community. Mr. Given noted that the campaign was hard-fought and divisive. He stated that with the campaign and election over, the Board must work together and trust each other to be able to take on large projects facing the Township such as establishing a career fire department. Mr. Given thanked Ms. Mulholland, Mr. Oettinger, Mr. Fulmer, and Mr. Hicks for all their hard work. Mr. Given additionally thanked the fire, EMS, and police for everything they’ve done for the Township.

8. Adjournment: Upon motion by Mr. Lichtenstein and seconded by Mr. Hiltferty the meeting was

adjourned at 8:15 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Steve Hicks".

Steve Hicks, Asst. Township Manager

Date Approved: 01/14/26