

**MINUTES OF PLUMSTEAD TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
SEPTEMBER 24, 2024**

1. Call to Order: The September 24, 2024, regular scheduled meeting of the Plumstead Township Board of Supervisors was held at Plumstead Township Municipal Building, 5186 Stump Road, Pipersville, PA. Chairman, James McComb, called the meeting to order at 7:00 p.m.

ELECTED OFFICIALS PRESENT:

James McComb	Chair
Daniel Hilferty	Vice Chair
Kenneth Lichtenstein	Member
Gregory Bankos	Assistant Secretary
Matthew Given	Assistant Treasurer

APPOINTED OFFICIALS PRESENT:

Township Manager:	Stacey Mulholland
*Township Solicitor:	Jonathan Reiss, Esq.
*Township Engineer:	Timothy Fulmer, PE

* Not Present

2. Moment of Silence & Pledge of Allegiance:

Mr. McComb led the Board and Audience in a moment of silence, followed by the Pledge of Allegiance.

3. Public Comment: There was no public comment at this time.

4. Budget Discussion – Public Works and Police

Alan Blead, Director of Public Works, and Dave Mettin, Chief, of Plumstead Township Police were present for the discussion.

4.1 Local Services Tax Fund- Ms. Mulholland shared that \$330,000 is the projected revenue for 2025 which is consistent with recent years and the Township’s projected LST revenue for 2024. The draft LST budget maintains the \$100,000 inter-fund transfer from the General Fund. Chief Mettin initially requested two new police vehicles fully outfitted for \$66,500 each but scaled back the Department’s request to one for 2025. The second car was moved to Capital Plan for 2026. Mr. Blead requested a 10-wheel Hook Left Truck that has multiple features allowing it to be used for plowing, salt spreading, and leaf pick up. The estimated cost of the truck is \$480,000. Mr. Blead eliminated the purchase of a second piece of equipment in favor of this truck. The new truck would complement the usefulness and extend the life of a 2002 dump truck. Mr. Blead also shared that new regulations are impacting the cost of combustion engines and advised that purchase before 2027 to prevent having to pay additional surcharges.

4.2 Park and Recreation Fund- There was a discussion regarding the improvements that occurred at Jennifer Schweitzer Park funded by a generous anonymous donation. Mr. Blead shared the improvements that included a resurfaced “pour and play,” a paved path, and a new sign. Ms. Mulholland was directed to provide the Board with the remaining balance of the donation. Mr. Bankos reiterated that that a portion of the funds in the Park and Recreation Fund are from a restricted donation and the balance needs to be delineated. Mr. Hilferty suggested

breaking out those funds into a separate line. Mr. Hilferty, Mr. Lichtenstein, and Mr. Bankos inquired about a location for a pickleball court and potential costs. Mr. Bleam was asked to determine costs for a basic court.

4.3 General Fund Capital Fund—Ms. Mulholland reminded the Board that grants, loans, and inter-fund transfers largely fund this fund. There is no dedicated revenue-generating mill. Ms. Mulholland reviewed the status of grant-funded projects and grant awards. This fund and LST are options to fund the purchase of the new Public Works truck.

4.4 Liquid Fuels -Ms. Mulholland shared that the Township had not received the annual letter of estimated allocation from PADOT yet, but she has kept that revenue line at \$467,986.00 which is consistent with recent years. The budget includes \$328,000 for PADOT-funded road projects, including Haring and Meetinghouse Roads.

4.5 General Fund Public Work and Police Department Budget Highlights – Ms. Mulholland and Mr. Bleam noted that the 2025 budget for the Building and Grounds project includes a new HVAC for Public Works, bathroom renovations for the Township Building Lobby, and a drainage project for the Township Building driveway. The Public Safety Budget presented by Chief Mettin very closely mirrors the 2024 budget. Mr. Bankos noted a decrease in some accounts. Repair of Tools and Machinery is projected to see a slight increase due to an increase in material costs. Funding for the maintenance and Repair of Roads will remain consistent. The bulk of road projects are funded through the LST and Liquid Fuels accounts. This account supports related operations. Recreation Administration and Parks and Open Space budget numbers will remain consistent with 2024. Mr. Hilferty inquired about funds for trail maintenance and Mr. Bleam confirmed funding for 2025. Ms. Mulholland noted there will be another work session in late October designated for emergency services and some of the remaining special funds. In addition, she reminded the Board that we have not received the 2025 insurance rates.

5. Presentation of the Annual Municipal Minimum Obligation (MMO). Ms. Mulholland informed the Board of Supervisors that the 2024 Act 205 State Aid is \$ 289,411.54.

6. Board of Supervisors Comments- Mr. Hilferty expressed concerns about adequate space for the Township's operations in the future. Ms. Mulholland was directed to look for a related study conducted under the immediate past manager. Mr. Bankos inquired about the current rent on the Township-owned house adjacent to the Township Building. Ms. Mulholland was asked to report back to the Board with the current monthly rent paid by tenants. Chair McComb publicly thanked Mr. Bleam for serving as Chaplain for the recent Veteran's Committee Bridge Dedication.

7. Consent Agenda:

7.1. Bills List Dated September 24, 2024, in the amount of \$570,400.06, subject to Audit:

7.2. Minutes of Meeting of September 11, 2024:

CONSENSUS: Upon General Consensus, the Board unanimously approved the Consent Agenda.

9. Public Comment:

There was no public comment at this time.

10. Adjournment: Upon motion by Mr. Lichtenstein, seconded by Mr. Bankos, the meeting was unanimously adjourned at 9:00 p.m.

