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In response to the announcement made by Governor Wolf on March 19, 2020, requiring the closure of non-life-sustaining businesses, Plumstead Township has suspended its standard operating procedures for permit processing and inspections until further notice.

All construction-related trades and business activities, including but not limited to: residential and nonresidential building construction, land subdivision, civil engineering, heavy equipment operation, exterior contractors, highway construction and specialty trades, have been deemed as non-life-sustaining operations and, by the Governor's Order, are required to stop their operations until further notice. For a complete list, please visit:

<https://www.scribd.com/document/452553026/UPDATED-2-30pm-March-24-2020-Industry-Operation-Guidance>

In order to be fully compliant with the Governor's Order, Plumstead Township will implement the following **temporary** policy change, effective immediately, until these restrictions have been lifted:

1. **Residential Moving Permits for Rental Properties:** Submit your application forms and fee by mail or at our drop-off mailbox outside the Township Building. Once your application is accepted, you will be provided with a Temporary U&O Permit. Once this mandated closure is lifted and the Township is able to fully operate, the Township will conduct an inspection of the property. Any noncompliant items will have to be addressed at that time before a permanent U&O permit is issued. **Your inspection will not be scheduled until after the closure is lifted.**
2. **Zoning Permits:** Submit your application, site plans and fee by mail or at our drop-off mailbox outside the Township Building. Your application will be reviewed, and you will receive a review letter with a determination. **Your permit will not be issued, and construction will not be permitted to commence until the closure has been lifted.**
3. **Building Permits:** Submit your application, construction plans/details, and fee by mail or at our drop off mailbox outside the Township Building. Your application will be reviewed, and you will receive a review letter with a determination. **Your permit will not be issued, and construction will not be permitted to commence until the closure has been lifted.**
4. **Subdivision and Land Development Plans:** The Township is not accepting Subdivision and Land Development Plans at this time. All submissions can resume once the closure has been lifted. **EXCEPTION:** Re-submissions can be submitted electronically to the Township Manager.
5. **Exceptions to the Above:** Emergency Repairs requiring immediate attention. Permits concerning emergency repairs can still be applied for retroactively without penalty. Additionally, any builders or contractors that have received a waiver from the State must provide the Township with proof of the approved waiver.

Plumstead Township continues to take precautionary actions in order to help maintain the health, safety and welfare of our staff, residents and the general public. We ask that you continue to contact us only by telephone or email until further notice. A complete contact list of Township Staff can be found at our website (www.plumstead.gov). We appreciate your patience since it may take some additional time for us to provide services to our residents and the general public.

Thank You for your continued cooperation and support during these difficult times. Stay safe, stay healthy and stay home.
Angela P. Benner, Township Manager