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## CONDITIONAL USE INSTRUCTIONS AND APPLICATION FORM

**All applications shall be submitted to:**

**Plumstead Township  
5186 Stump Road  
P.O. Box 387  
Plumsteadville, PA 18949**

**ALL** applications shall include:

- \_\_\_\_\_ 13 original completed application forms, fully executed with all necessary signatures
- \_\_\_\_\_ 13 copies of the Plot Plan drawn to scale, showing the real estate affected, showing compliance with Articles 2806, 2807, 2808 and 2809 of the Plumstead Township Zoning Ordinance, and showing existing man-made features within 500 feet of the property.
- \_\_\_\_\_ 4 copies of the Traffic Study
- \_\_\_\_\_ The necessary fees and escrow as per the current Township Fee Schedule

The Planning Commission and the Board of Supervisors review Conditional Use applications. The recommendation of the Planning Commission is advisory. The final decision to approve or disapprove of an application is made by the Board of Supervisors at a public meeting.

The public hearing will be held within sixty (60) days after the completed application has been filed with the Township. The Board of Supervisors shall approve or disapprove of the request for a Conditional Use with forty-five (45) days following the public hearing.

**CONDITIONAL USE APPLICATION**

Applicant \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Owner \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Attorney or Agent \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

If applicant is not the Owner, state Applicant's authority to bring this application:

\_\_\_\_\_  
(Attach documents in support of said authority to bring this application)

1. Property for which Conditional Use is requested:

Address \_\_\_\_\_ Phone \_\_\_\_\_

Tax Map Parcel No.: \_\_\_\_\_ Zoning District of Property \_\_\_\_\_

Present Use of Property: \_\_\_\_\_

Applicant claims that the Conditional Use herein requested may be allowed by the Plumstead Township Zoning Ordinance, as amended under:

Article \_\_\_\_\_ Section \_\_\_\_\_ Paragraph \_\_\_\_\_

Description of use: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

By filing this application, Applicant agrees to reimburse Plumstead Township for all costs incurred by the Township in the processing of this application to the extent that those costs exceed the escrow deposit. An administrative fee shall be added to all applicable charges invoiced to the escrow account.

Applicant's signature\_\_\_\_\_

Date\_\_\_\_\_

Owner's signature\_\_\_\_\_

**FOR TOWNSHIP USE ONLY**

**APPLICATION FOR CONDITIONAL USE**

Date received:\_\_\_\_\_

Planning Commission review date\_\_\_\_\_

Tentative hearing date\_\_\_\_\_

Fee for Residential\_\_\_\_\_

Escrow\_\_\_\_\_

Date Paid\_\_\_\_\_

Fee for Commercial and Industrial\_\_\_\_\_

Escrow\_\_\_\_\_

Date Paid\_\_\_\_\_