## Subdivision and Land Development

### 2019 Review Application

This application must be completed by the applicant or his/her agent and submitted along with one copy of the plan, one digital copy of the plan, and required fee (see fee schedule on back) for subdivision and land development reviews mandated by the Pennsylvania Municipalities Planning Code, Act 247 of 1968, as amended.

<table>
<thead>
<tr>
<th>Municipality:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Proposal:</td>
</tr>
<tr>
<td>Location:</td>
</tr>
<tr>
<td>Tax Parcel No.:</td>
</tr>
<tr>
<td>Applicant:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Owner of Record:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Present Land Use:</td>
</tr>
</tbody>
</table>

### Plan Type:
- [ ] Land Development
- [ ] Subdivision

### Plan Class:
- [ ] Major
- [ ] Minor
- [ ] Municipal
- [ ] Sketch

### Total Acreage:

### Telephone:

### Development Type:
- [ ] Agricultural
- [ ] Commercial
- [ ] Conversion
- [ ] Industrial
- [ ] Institutional
- [ ] Lot Line Change
- [ ] Residential

### Proposal:
**Nonresidential:**
- Number of Leaseholds:
- Proposed new building area:
- Gross square feet (floor area)

**Residential:**
- Number of lots or units:

### Water Supply:
- [ ] Public
- [ ] Community On-site
- [ ] Individual On-lot

### Sewerage:
- [ ] Public
- [ ] Community
- [ ] Individual On-lot

The following documentation is required for every plan submission, at the applicable level, in addition to a completed application form.

Please check the appropriate state of plan submission:

- [ ] Sketch Plan or Revised Sketch Plan
  - [x] One copy of plan
  - [x] One digital file of plan

- [ ] Preliminary Plan or Revised Preliminary Plan
  - [ ] One copy of preliminary plan/revised preliminary plan
  - [ ] One digital file of preliminary plan/revised preliminary plan
  - [ ] Review fee (see schedule on back)
  - [ ] Proof of variances, special exception, conditional uses, or other agreements
  - [ ] Sewage Facilities Planning Module, one copy, one digital copy
  - [ ] Transportation Impact Study, one copy, one digital copy

- [ ] Final Plan or Revised Final Plan
  - [ ] One copy of final plan/revised final plan
  - [ ] One digital file of final plan/revised final plan
  - [ ] Review fee (see schedule on back)
  - [ ] Conditions of preliminary approval

If proposal is made by applicant or agent directly to the Bucks County Planning Commission (BCPC), the following certification is required to assure that all plans submitted to the BCPC are also submitted to the municipal government for review.

I hereby certify that this plan has been submitted for review to the Township/Borough of ____________________________ and that, if the plan is withdrawn from consideration by the municipality, it will also be withdrawn from the BCPC review process via written notification. Members of the BCPC and staff are authorized to enter land for site inspection if necessary.

Print Name of Applicant ____________________________

Signature of Applicant ____________________________ Date __________
BUCKS COUNTY PLANNING COMMISSION FEE SCHEDULE FOR REVIEWS

The following fees will be charged by the Bucks County Planning Commission for subdivision and land development reviews as authorized by Act 194 amending Act 247, the Pennsylvania Municipalities Planning Code. These fees are effective January 1, 2018. Plans will not be accepted for review without the appropriate fee and completed application form. If you need assistance in calculating application fee(s), please call us at 215-345-3400.

Residential subdivisions, land developments, and conversions (Including Tentative Planned Residential Development Plans)

<table>
<thead>
<tr>
<th></th>
<th>Base Fee</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>up to 2</td>
<td>$160</td>
<td>$100 + $65 for each lot/unit over 2</td>
<td></td>
</tr>
<tr>
<td>3 up to 10</td>
<td>$600</td>
<td>$1,200 + $40 for each lot/unit over 25</td>
<td></td>
</tr>
<tr>
<td>11 up to 25</td>
<td>$600</td>
<td>$1,800 + $20 for each lot/unit over 50</td>
<td></td>
</tr>
<tr>
<td>26 up to 50</td>
<td>$1,800</td>
<td>$2,400 + $15 for each lot/unit over 100</td>
<td></td>
</tr>
<tr>
<td>51 up to 100</td>
<td>$2,400</td>
<td>$3,000 + $15 for each lot/unit over 100</td>
<td></td>
</tr>
</tbody>
</table>

Please show your calculations:

Nonresidential land developments

<table>
<thead>
<tr>
<th></th>
<th>Base Fee</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0 up to 5,000 square feet</td>
<td>$300</td>
<td>$400 + $0.15 for every 1,000 sq. ft. of floor area, or fraction thereof</td>
<td></td>
</tr>
<tr>
<td>5,001 +</td>
<td>(no base fee)</td>
<td>$0.15 per square foot, or fraction thereof, not to exceed $5,000</td>
<td></td>
</tr>
</tbody>
</table>

Please show your calculations:

Nonresidential subdivisions

<table>
<thead>
<tr>
<th></th>
<th>Base Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>up to 2</td>
<td>$225</td>
</tr>
<tr>
<td>3 up to 10</td>
<td>$125</td>
</tr>
<tr>
<td>11 +</td>
<td>$100</td>
</tr>
</tbody>
</table>

Please show your calculations:

Curative Amendments (not municipal curative amendments) $2,000
Private Petitions for Zoning Change (not municipal petition) $1,500

For the purposes of this Fee Schedule the definitions in Article II of the Pennsylvania Municipalities Planning Code of subdivision and land development shall be used.

There is no fee for review of a sketch plan or final plan submission (unless otherwise noted below).

All fee charges are intended to cover the entire review process from preliminary to final stages except as follows:

1) Each resubmission of a plan with minor revisions shall be subject to an additional fee, not to exceed the required fee listed in the tables above or $225.00, whichever is less. A subdivision which proposes no more than two lots may be resubmitted with minor revisions one time without a charge for the review.

2) Each resubmission of a plan involving a major revision or change in program from the original submission shall be required to pay an additional fee as required in the tables above. A major revision or change in program may include, but is not limited to, a change in use, dwelling type, density, lot layout, street layout, or site layout.

3) Each plan submitted for review two years after the first submission shall be subject to an additional fee, not to exceed the required fee listed in the tables above or $160.00, whichever is less, if the plan contains only minor revisions. If there are major revisions to the plan, the submission will require a fee in accordance with the fee schedule above. Major changes are as noted in #2 above.

4) Proposals submitted which contain a mix of uses will be subject to the appropriate fee for each use.

MEETINGS WITH THE STAFF of the Bucks County Planning Commission to discuss applications either prior to or during the formal development application are encouraged and are free of charge. Appointments can be made by contacting 215-345-3400.

SIGNING OF PLANS FOR RECORDING: The Bucks County Planning Commission now signs plans electronically. If you have municipally-signed plans with an official BCPC number you can go directly to the Bucks County Recorder of Deeds to record your plan. Please contact the Recorder of Deeds at 215-348-6209 should you have any questions about recording your plan.

REQUESTS FOR ADDITIONAL COPIES OF REVIEW: Copies of the Bucks County Planning Commission review of this proposal will be sent to the applicant, municipality, and municipal engineer. If you wish to have copies sent to other persons, please type names and addresses below:

________________________________________  ________________________________