

# PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS

May 20, 2008

## Meeting Minutes

The public meeting of the Plumstead Township Board of Supervisors was held on Tuesday, May 20, 2008 at 7:30 p.m. at the Plumstead Township Municipal Building, 5186 Stump Road, Plumsteadville, PA.

### Present:

**Frank Froio**  
**Stacey Mulholland**  
**Housley Carr**  
**Vince Formica**  
**Thomas Alvare**  
**Jonathan J. Reiss, Esq.**  
**Carolyn McCreary**

**Chair**  
**Vice Chair**  
**Secretary**  
**Treasure**  
**Member**  
**Township Solicitor**  
**Township Manager**

Frank Froio called the meeting to order at 7:40 p.m. with a moment of silence followed by the Pledge of Allegiance.

### CALENDAR AND ANNOUNCEMENTS:

Mr. Froio announced that the work session scheduled for May 22, 2008 had been cancelled. The next meeting of the Board of Supervisors is June 3, 2008. EAC meets on June 12, 2008. Mr. Froio commented on the official dedication of the Joseph Hanusey memorial held on May 18. He commended the Chief and the Police Department for their work on the event. Mr. Froio announced the Executive Session scheduled for 9:00 p.m. had been cancelled.

### PUBLIC COMMENT:

**Marcia Durgin** owner of the Crossroads Bake Shop announced she was in attendance to seek Board support for a farmers market in the Cross Keys Plaza on a weekday. The Board was amenable to the idea, but indicated she would need to speak to the Township's Zoning Officer to determine the next steps. Mr. Reiss suggested the Zoning Officer's determination be made available to the Board before their next meeting.

### SOLICITOR'S REPORT: Jonathan J. Reiss, Esq.

- 1. Amendment to Water Shut-Off Ordinance –Discussion and Authorization to Advertise:** Mr. Reiss reminded the Board that Ms. McCreary had requested a modification to the ordinance in February to remove the reference to \$500 as the trigger for possible disconnection of water service. Mr. Reiss indicated that no other changes were being proposed to the collection process. **Motion** made by Mr. Formica, seconded by Mr. Alvare to advertise the proposed amendment to the water shut-off ordinance. Ms. Mulholland expressed concern about procedures for residents who may be temporarily unable to pay their bill in full. Ms. McCreary indicated the staff would take individual circumstances into consideration. With no additional comment, the motion passed 5-0.
- 2. Timberly Farm – Maintenance Period:** Mr. Reiss informed the Board he received a fax earlier in the day, which had been copied for their review. The Board discussed the status, and agreed to allow the bonds to be extended until all of the outstanding items have been resolved.
- 3. Campbell Lot Line Adjustment:** Mr. Reiss advised the Board that he had the mylars with him for signatures.

Mr. Reiss stated there was a need for an Executive Session to discuss a litigation matter.

### COMMISSION/DEPARTMENT REPORTS

- 1. Police Department:** Chief Hasenauer reviewed the Police report, which is on file. He reported 658 complaints were received for the month of April and 41 citations issued. Mr. Froio asked about speed details. The Chief stated he was utilizing one officer on a squad, but not using overtime to do so.
- 2. Public Works:** Mr. Blead's report is on file. Mr. Blead sought Board consensus regarding the proposed Eagle Scout project at Landis Green. Mr. Alvare asked what the orienteering markers would look like over time once exposed to the elements. Mr. Blead stated he was looking for Board approval of the concept, and then would come back with specific information about the materials. Mr. Blead advised the Board

that following the recommendation of traffic engineer, Dave Horner, the detour sign and three (3) Watch Children signs were installed on Ferry Road. Mr. Formica asked when the tree limb pickup would take place since May 26 is a holiday. Ms. Mulholland thanked the families who participated in the Adopt-A-Highway program. Mr. Alvare inquired as to the status of the meeting room floor. Mr. Bleam expects a proposal in about two weeks for both the floor and the roof.

3. **Land Use & Code Enforcement:** Mr. Fineberg's report is on file. He sought Board consensus for the proposed signage for the historic schoolhouses and the three (3) churches in the Township. The Board discussed the merits of synthetic materials compared to wood, and asked Mr. Fineberg to obtain quotes and samples of both. Mr. Alvare asked for a current list of applicants for property preservation. Mr. Fineberg will provide this information to the entire Board. Mr. Carr asked for an update on the Gardenville Chapel. He also suggested giving Bedminster Land Conservancy a due date of June 15 for the co-easement. The Board instructed Mr. Fineberg to proceed with Mr. Carr's suggestion.
4. **Finance:** The Budget to Actual status of all Township Funds was presented to the Board for their review. Ms. McCreary advised the Board she had reviewed the draft of the 2007 audited financial statements, and prepared the Management Discussion and Analysis portion. Mr. Alvare asked about the tax revenue that had been received. He advised Ms. McCreary that the report for the Emergency Services Fund appeared to be missing. Mr. Alvare inquired about the details of the results of 2008 operations to date for the Sewer Fund.
5. **EAC:** The EAC submitted minutes for their meeting held on May 8, 2008.
6. **Police Pension Advisory Committee:** The minutes for the meeting of April 28, 2008 were presented to the Board. Mr. Alvare stated this was a more detailed account of the report he gave at the May 6 meeting.

**ADMINISTRATIVE REPORT: Carolyn McCreary, Township Manager**

1. **Plan extensions** – Ms. McCreary advised the Board that extensions had been granted for the following:  
Doyle Tract (LD 2005-23) to May 30, 2008  
Urich Tract (LD 2002-06) to May 30, 2008  
Haring Minor Subdivision (SA 2007-11) to May 31, 2008

**PAYMENT OF BILLS:**

**Motion** made by Ms. Mulholland, seconded by Mr. Formica, to approve payment of the May 20, 2008 bills list subject to audit. Mr. Alvare asked for clarification concerning several invoices. With no additional comment, all voted in favor 5-0.

**Motion** made by Ms. Mulholland, seconded by Mr. Formica, to approve payment of the May 6, 2008 addendum to the bills list subject to audit. Ms. McCreary explained the reasons for the addendum. With no additional comment, all voted in favor 5-0.

**MINUTES:**

**Motion** made by Ms. Mulholland, seconded by Mr. Formica, to approve the minutes of April 24, 2008 work session. With no additional comment, the minutes were approved 3-0 with Mr. Carr and Mr. Alvare abstaining as they were not in attendance at the meeting.

**Motion** made by Mr. Formica, seconded by Mr. Alvare, to approve the minutes of May 6, 2008. With no additional comment, all voted in favor 5-0.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- a. **Supervisor's Issues**

- Mr. Alvare inquired about the status of requiring a certificate of occupancy for the resale of property.
- Mr. Froio stated he had one matter for Executive Session.
- Ms. Mulholland stated she had one matter for Executive Session.

**ADJOURNMENT:**

**Motion** made by Mr. Formica, seconded by Mr. Carr, to adjourn into executive session at 8:45 p.m. With no additional comment, all voted in favor.

Respectfully submitted,

Carolyn McCreary, Manager

Date approved: