

# PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS

January 7, 2008

## Reorganization Meeting Minutes

The public meeting of the Plumstead Township Board of Supervisors was held on Monday, January 7, 2008 at 8:30 a.m. at the Plumstead Township Municipal Building, 5186 Stump Road, Plumsteadville, PA.

Present:

**Frank Froio**

**Stacey Mulholland**

**Housley Carr** (left at 9:50 am – after Re-organization)

**Vince Formica**

**Thomas Alvare**

**Jonathan J. Reiss, Esq.**

**David R. Nyman**

**Chair**

**Vice Chair**

**Secretary**

**Treasurer**

**Member**

**Township Solicitor**

**Interim Township Manager**

Chairman Frank Froio called the meeting to order at 8:35 a.m. with a moment of silence followed by the Pledge of Allegiance.

### ANNOUNCEMENTS AND CALENDAR:

Mr. Froio welcomed Tom Alvare to the Board. He announced that the next Board of Supervisors meeting would not be on January 8, 2008, as advertised, but January 15, 2008. He announced that the Board of Auditors would meet on January 8, 2008 at 7:30 pm.

PUBLIC COMMENT: None.

### REORGANIZATION:

**a. Election of Officers –**

- 1) **Temporary Chairperson:** On motion by Mr. Froio, seconded by Ms. Mulholland, to appoint Mr. Carr as Temporary Chairperson. With no additional comment, all voted in favor. Mr. Carr called the reorganization meeting to order.
- 2) **Chairperson :** On motion by Mr. Formica, seconded by Ms. Mulholland, to nominate Mr. Froio as Chairperson. With no additional comment, all voted in favor. Mr. Carr turned the meeting over to the Chairperson .
- 3) **Vice-Chair:** On motion by Mr. Formica, seconded by Mr. Carr, to nominate Ms. Mulholland as Vice-Chairperson. With no additional comment, all voted in favor.
- 4) **Secretary:** On motion by Mr. Formica, seconded by Ms. Mulholland, to nominate Mr. Carr as Secretary. With no additional comment, all voted in favor.
- 5) **Treasurer:** On motion by Ms. Mulholland, seconded by Mr. Carr, to nominate Mr. Formica as Treasurer. Mr. Alvare suggested that with his extensive financial experience including experience as Township Auditor that he be considered to assist with the Treasurer's duties, suggesting creation of co-Treasurers. Following discussion of an informal Assistant Treasurer designation, Mr. Formica assured Mr. Alvare that he could attend any meeting scheduled and work along side him. Ms. Mulholland did not support creation of a new Board position of co-Treasurer. Mr. Carr indicated support of the idea of having an Assistant Treasurer and having Mr. Alvare serve in that role due to his financial background. Mrs. Mindy Alvare questioned Mr. Formica's sincerity. Mr. Larkin Lake, 4522 Bergstrom Road expressed support for Mr. Alvare to assist with Treasurer's duties. With no additional comment, Mr. Froio, Ms. Mulholland and Mr. Formica voted in favor, with Mr. Carr and Mr. Alvare abstaining.

- b. Professional Appointments – On motion** by Mr. Formica, seconded by Ms. Mulholland, to appoint Grim, Biehn & Thatcher as Township Solicitor; C. Robert Wynn Associates as Township Engineer; Mercuri & Associates as Water Engineer; David Horner of Horner and Canter Associates as Traffic Engineer; Dunlap and Associates as Township Auditor; Berkheimer as Earned Income Tax Collector; Mercuri & Associates as Township Hydrogeologist; Hanover Engineering as Wetlands Consultant; and Stanley Stubbe as Lighting Consultant and accept their corresponding fee schedules, and the fee schedule for Richard D. Magee, Jr., Esquire as Zoning Hearing Board Solicitor, except noting that no professional's mileage re-imbursement shall exceed the IRS standard. Mrs. Helen Mitchell questioned the appointment of Mercuri & Associates. Mr. Alvare noted that he felt he had insufficient information presented to him on which to base a judgment about consideration of professional appointments. Mr. Carr noted that no professional should be guaranteed re-appointment and the Board should seek competitive quotes. Mr. Lake indicated that the Township should have a transparent process. With no additional comments, the motion was approved 4 – 0, with Mr. Alvare abstaining.
- c. Board Appointments – On motion** by Mr. Formica, seconded by Ms. Mulholland, to re-appoint Viding Karlberg to the Zoning Hearing Board (3 year term). With no additional comment, the motion was approved 4 – 0, with Mr. Alvare abstaining. The consensus of the Board was to table additional appointments until the next regular meeting, give the Board an opportunity to review applicants for each position. Mr. Nyman was requested to try to obtain a statement of interest from applicants and invite them to the January 15, 2008 meeting.
- d. Resolution 2008-01 – On motion** by Ms. Mulholland, seconded by Mr. Formica, to adopt Resolution 2008-01, establishing tax levy rates; employee wages; sick leave, vacation schedule, personal days, holiday schedule, and pay dates; Secretary/Treasurer/Manager bond rates; the IRS mileage reimbursement rate, as may be amended from time to time; Board of Supervisors meeting dates; and staff appointments. The Board noted the appointment of Carolyn McCreary as the new Township Manager and welcomed her to Plumstead. With no further discussion, all voted in favor.

At 9:25 am, the Board recessed for 5 minutes, re-convening at 9:30 am.

- e. Resolution 2008-02 – On motion** by Ms. Mulholland, seconded by Mr. Formica, to adopt Resolution 2008-02 requiring member contribution of 3.5% of their monthly gross income to the police pension plan for 2008 only. With no further discussion, all voted in favor.
- f. Township Depositories – On motion** by Mr. Formica, seconded by Ms. Mulholland, naming Commerce Bank, PLGIT, Boenning & Scattergood as the Township Depositories and appointing Smith Barney as the police pension depository. With no further discussion, all voted in favor.
- g. PSATS Voting delegate – On motion** by Mr. Froio, seconded by Mr. Formica, naming Ms. Mulholland as the PSATS voting delegate. With no further discussion, all voted in favor.
- h. Supervisors Area of Interest** – The Board noted their areas of interest as follows: Mr. Alvare – Budget, EAC, Land Preservation and Police Pension Board; Mr. Carr - Land Preservation; Mr. Froio - Public Safety – EMS, Police and Fire Departments; Ms. Mulholland – Public Works, Planning Commission, Park and Recreation and Camp Plumstead; Mr. Formica – Personnel, Public Works and Park & Recreation. Ms. Mulholland recommended a Veteran's Day Committee and Mr. Alvare suggested a Water and Sewer Committee.

**OTHER BUSINESS**

1. **Professional Services Contract for Rob Bowie for AB Septic System:** On motion by Ms. Mulholland, seconded by Mr. Formica, to execute the Professional Services Contract for TMP# 34-6-100-2 for construction of an AB Septic System. With no further discussion, all voted in favor.
2. **Plan extensions for:** Deremigis (LLC 2007-03) to January 31, 2008 and Hostvedt (SA 2005-25) to January 31, 2008.
3. **Frey Ag Security Application:** Mr. Nyman announced receipt of an application by the Marion Frey Real Estate Trust for TMP#s 34-6-4, 34-6-7 and 34-6-8-1 totaling 105.51 acres.
4. Mr. Nyman acknowledged receipt of a request from Mr. Alvare to be included in the Township's medical benefits plan. Mr. Froio expressed concern about the addition of family costs to the medical coverage.

**PAYMENT OF BILLS:**

On motion by Ms. Mulholland, seconded by Mr. Formica, to approve payment of the January 7, 2008 bills list, subject to audit. Mr. Alvare requested clarification on a large payment for three police cars. With no additional comment, all voted in favor.

**PUBLIC COMMENT:** None.

Mr. Reiss noted 2 litigation items and Mr. Nyman noted a land preservation item for executive session.

**ADJOURNMENT**

On motion by Ms. Mulholland, seconded by Mr. Formica, with no further business anticipated, to adjourn into executive session at 10:15 am. With no additional comments, all voted in favor.

**Respectfully submitted,**

David R. Nyman  
Interim Township Manager

Date approved: January 15, 2008