



Sketch shows the proper way to shovel snow out of your driveway.

Winterizing your mailbox

- Public Works and the U.S. Postal Service are both expected to deliver during the winter season... come rain, sleet, snow, or all of the above. The location of your mailbox along the roadway can affect the efficiency of both mail service and snow plowing operations.
- Where is your mailbox located? Your letter carrier will make every effort to deliver the mail. However, if the mailbox is not accessible to the carrier due to snow buildup, or if it is not properly located along the road, you may have to pick up your mail at the post office.
- Plumstead Township allows property owners to place mailboxes within the township legal right-of-way, out of respect for the U.S. Postal Service's need to deliver, and mail customers' convenience of delivery; however, *mailbox damage is the responsibility of the property owner.*
- Normally, if a mailbox is placed as far from the shoulder of the road as the carrier can reach from a vehicle and the mailbox rests on a firm support, the mailbox should be able to withstand the force of snow from the plowing operation. Be sure your mailbox has a strong support. You also may wish to use reflective tape or other material to make the mailbox easier to see during storms or during dark hours.
- Plowing operations can push snow against or in front of mailboxes, limiting access and perhaps causing damage to supports.
- Check your mailbox and support often, clearing snow from it and depositing the snow properly (never shovel snow onto the road).